

## **Pelham Energy Committee (EC) Meeting Minutes**

Thursday, October 29, 2020

Virtual meeting (recording is available)

Meeting called to order: 7:36 PM

**Present:** John Larsen (JL) (co-chair), Tony Rogers (TR), Randall Spalding-Fecher (RSF)

**Note-taker:** Randall Spalding-Fecher

### **Minutes**

- JL will check for minutes and recording of all meetings since March 15, 2020. At next meeting, committee will review draft minutes for Aug 25, (Sep 15?), Sep 22, Oct 13 and Oct 20. JL will also provide recordings to Town Clerk for posting on town website.

### **New Business**

- No new business

### **Pelham Community Center and Safety Complex VRF project**

- Town Meeting Outcome: additional funding approved!
- Clerk of the Works (CotW):
  - looking for person, based on leads from SB members and others
  - TR sent position detailed to David Waskiewicz, Dan Rob, and to see if they have candidates
  - 7.5% of project/hours required = ~\$53/hour = total budget roughly \$17,700.
  - \$14,500 already allocated from MVP and matching funds, so still need about \$3200 (MVP can match this extra, so Town only pays \$800 extra). This can be from contingency funds.
  - Rick Adamcek has asked two people for proposals based on draft scope of work; Dan Rob will also talk to two people; David Waskiewicz also has one lead
- Other issues: Susannah Carey (SB admin assistant) notified contractors that Town approved the funding. Bob Agoglia confirmed the emails were sent to contractors.
- Next Steps:
  - TR to email SB about process of hiring CotW and ask to get on Nov 4, 2020 meeting agenda (assuming we have candidates by then)
  - Need some way to coordinate with and inform people working in the building – e.g. library, police, fire. TR to ensure that this is clearly part of the scope of work for CotW.

### **MVP and Green Communities grant items**

- TR will send MVP grant October monthly report tomorrow.
- GC communities report is almost ready. JL has filled in data. JL will send to SB to sign before deadline (Nov 6, 2020). 10% drop in energy consumption year-on-year, but this is mainly due to COVID. EC will also include new solar bylaw documents with report.

### **Old Business**

- No new business

### **Next Meeting**

- To be determined

Meeting adjourned at 8:41 pm